

Reorganization/Regular Meeting  
January 4, 2024

The Reorganization/Regular meeting of the Mayor and Council of the Borough of Bay Head was held on January 4, 2024, at 6:00 pm in the Municipal Building, 83 Bridge Avenue, Bay Head, New Jersey.

Mayor Curtis asked everyone to stand and join in the Pledge of Allegiance to the Flag.

Mayor Curtis read the following statement:

Ladies and gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. This meeting is listed on an annual schedule of meetings of this Governing Body which was posted on the bulletin board at 83 Bridge Avenue on December 15, 2023, was published in *The Ocean Star* on December 15, 2023, and the *Asbury Park Press* on December 14, 2023.

The roll was called for attendance. Present were Mayor Curtis, Council President Shaning, Councilmembers Barnes, Gates, Cornell, MacPherson and Jones. Borough Attorney Robin La Bue and Borough Administrator, Frank Pannucci, were also present.

Robin La Bue, Borough Attorney administered the Oath of Office to the following:

Mayor William W. Curtis  
Councilwoman Jennifer Barnes-Gambert  
Councilman James W. Gates

Bay Head Fire Company Officer:  
Dan Gaestel, Chief

Mayor Curtis welcomed the following to the meeting: Ocean County Commissioners, Bobbi Cray and Frank Sadeghi; Paul Kanitra, Assemblyman-Elect; Robert A. Sabosik, Mayor of Point Pleasant Borough and his wife C.J.; Jerry Dasti, prominent Ocean County attorney; Antoinette DiPaola, Council President of Point Pleasant Borough; and Jennifer Bacchione, Ocean County GOP Executive Director.

Councilmember Gates moved to elected Councilmember Shaning as Council President for the year 2024. Motion seconded by Councilwoman Barnes and passed on roll call vote: YEAS: Gates, Barnes, Jones, MacPherson, Cornell. NAYS: None. ABSTAIN: Shaning.

Mayor Curtis made the following appointments to Council Standing Committees for 2024. The first person is Chairman:

Finance:	Gates, Shaning, Jones
Public Works:	Cornell, MacPherson, Gates
Legal and Planning:	Barnes, Shaning, MacPherson
Land Use:	Jones, Barnes, Cornell

Recreation: MacPherson, Cornell, Jones  
Public Safety: Shaning, Gates, Barnes

Mayor Curtis made the following appointments to the Planning Board:

Class II	Larry Gilman	One-year term
Class IV	Patricia Wojcik	Four-year term
Class IV	Verity L. Frizzell	Four-year term
Alt. #1	Jean Akersten	Two-year term

Councilman Gates moved to appoint Councilmember Jones as Council representative to the Planning Board. The motion was seconded by Councilmember Barnes and passed on roll call vote: YEAS: Gates, Barnes, MacPherson, Cornell, Shaning. NAYS: None. ABSTAIN: Jones.

Mayor Curtis stated at the next meeting he would like to introduce an amendment to the Borough ordinance revising the terms of the Environmental Commission. Starting next year, the term for the Environmental Commission will be one-year as opposed to the current three-year term.

Mayor Curtis made the following appointments to the Environmental Commission:

Paul Benzinger  
Sharon Shaning

Council President Shaning moved to appoint Councilmember Gates as Council representative to the Environmental Commission and Councilwoman Cornell as Alternate Liaison. The motion was seconded by Councilmember Barnes and passed on roll call vote: YEAS: Barnes, MacPherson, Cornell, Shaning. NAYS: None. ABSTAIN: Gates, Cornell.

Council President Shaning moved to approve the regular minutes of December 4, 2023. The motion was seconded by Councilmember Barnes and passed on roll call vote. YEAS: Barnes, Gates, MacPherson, Shaning, Cornell, Jones. NAYS: None.

Mayor Curtis welcomed everyone to the meeting. He thanked everyone who voted for his re-election. He had a few issues that he would like to work on during this term. The first is safety. He stated Bay Head has a strong police and fire department. He recently received a phone call from the Governor's Office alerting all towns that have a train station that an entire train filled with illegal immigrants boarded a train and could be dropped off at any one of the Amtrak stations.

He also stated he will continue to not support the offshore wind turbines; they are detrimental to the environment. He will continue supporting beach replenishment and stated the Army Corp needs to rebid the project. The Environmental Commission will continue working on the flooding issues in Bay Head and we need to come up with a cost-effective way to abate it.

We also need to continue controlling expenses in town. Medical insurance has gone way up. We need to pay attention to our budget. We have a terrific CFO who works along with Councilman Gates as head of the Finance Committee.

He stated he looks forward to working with everyone on Council and is very happy that there are no changes on Council this year. We lost a tremendous employee who worked for the Borough for 40 years, Patty Applegate, as our Borough Clerk. We are happy to have gained Antoinette Jones as Borough Clerk and Frank Pannucci as Borough Administrator through a shared service with Point Pleasant Borough.

Mayor Curtis called for Committee Reports.

Councilmember Gates, Finance: Stated we closed out the year with no budget issues. The Mayor highlighted the challenges that lie ahead this year, but rest assure we are in good hands with our CFO.

Councilmember Cornell, DPW: Thanked DPW for their hard work throughout the year. She also thanked Will Groff and Paul Pogorzelski from Van Cleef Engineering Associates for their work.

Councilmember Barnes, Legal and Planning: Stated there are no ordinances being introduced this month but at the next meeting there are three ordinances that she would like to introduce. The first is amending the parks ordinance, as well as the Animal Control Officer ordinance. She stated the third is the ordinance that forbids construction work on Saturdays. After Hurricane Sandy the Borough created an ordinance prohibiting construction work on Saturdays. It is now 12 years later, and a lot of residents have approached her requesting that some work be allowed on Saturdays.

Councilmember Jones, Land Use: Stated it has been a pleasure working my first year with Darren Erbe, Andrew Rempfer and Paul Pogorzelski. He then read the Land Use reports. A copy of the reports is attached to these minutes.

Councilmember MacPherson, Recreation: Stated we had a lot of fun this year. Pickleball run by Darren Erbe was a great success. We partnered with the Business Association and had some terrific events such as Music in the Parks. We also had the Mayor's Wellness Program and the Beautification Committee. We have small committees, but these volunteers work very hard. The Bench program was very successful. We also received a large donation from Manasquan Bank which helped redo the clock area. She thanked public works and the private citizens that have donated all year and also the work done by the Seaweeders.

Council President Shaning, Public Safety, read the Police and Fire Department Report. He stated the Police and Fire Department has done an excellent job keeping the town safe. Whenever there is an emergency, the police are there almost immediately. A copy of the report is attached to these minutes.

Frank Pannucci, Borough Administrator congratulated Councilwoman Barnes and Councilman Gates on their re-election. He also congratulated Mayor Curtis on re-election and acknowledged his 28 years serving Bay Head.

Robin La Bue, Borough Attorney, stated we appreciate your confidence in our firm, and it is a pleasure working for Bay Head.

Mayor Curtis called for Clerk's Correspondence.

Resolution 2024-001

- J. McLaughlin Sidewalk Sale, January 12-14, 2024.
- Request from Clean Ocean Action for Spring Beach Sweeps on Saturday, April 13, 2024, and Fall Beach Sweeps on Saturday, October 21, 2024.

Mayor Curtis opened the meeting to the public for questions or comments on the resolution.

There were none.

Mayor Curtis called for a vote on the motion.

Council President Shaning moved to approve the requests which was seconded by Councilmember Barnes and passed on roll call vote. YEAS: Barnes, Gates, MacPherson, Shaning, Cornell, Jones. NAYS: None.

Mayor Curtis called for Resolutions.

Resolution 2024-002

Appointing Jean L. Cipriani, Borough Attorney

Resolution 2024-003

Appointing Robert A. Hulsart, Borough Auditor

Resolution 2024-004

Appointing Bonnie R. Peterson, Prosecutor

Resolution 2024-005

Appointing F. William Groff, III, Borough Engineer

Resolution 2024-006

Authorizing the Execution of a Shared Services Agreement with the Borough of Point Pleasant for the Sharing of a Borough Administrator, Frank Pannucci

Resolution 2024-007

Authorizing the Execution of a Shared Services Agreement with the Borough of Point Pleasant for the Sharing of a Borough Clerk and Registrar, Antoinette Jones

Resolution 2024-008

Appointing Brian A. McAlindin, Alternate Prosecutor

Resolution 2024-009

Appointing Roberta A. Burcz, Esq., as Public Defender

Resolution 2024-010

Appointing Carmine R. Villani, Esq., as Alternate Public Defender

Resolution 2024-011

Appointing Colliers Engineering and Design as Special Engineering Consultant

Resolution 2024-012

Authorizing the Tax Assessor to File an Assessor's Appeal to Correct Certain Errors Made on Assessments

Resolution 2024-013

Appointing Frank Pannucci, Jr. JIF Fund Commissioner

Resolution 2024-014

Appointing John D. Antonides and Antoinette Jones, Municipal Search Officers

Resolution 2024-015

Authorizing Certain People to Sign Borough Checks

Resolution 2024-016

Authorizing Cancellation of Minimal Balances and Overpayments

Resolution 2024-017

Authorizing Cancellation of Miscellaneous Charges and Outstanding Checks

Resolution 2024-018

Permitting Pre-Payment of Certain Items

Resolution 2024-019

Authorizing the Execution of an Employment Agreement with William Antonides, Jr., as Chief Financial Officer

Resolution 2024-020

Providing for Salaries and Compensation for the Assistant Chief Financial Officer

Resolution 2024-021

Appointing Andrew Rempfer as Community Rating System Administrator

Resolution 2024-022

Appointing Frank Pannucci, Jr. as Safety Coordinator

Resolution 2024-023

Providing Dates of Borough Council Meetings and Designating Official Newspaper for the Year 2024

Resolution 2024-024  
Establishing Fees, Penalties and Interest for 2024

Resolution 2024-025  
Transfer Resolution

Resolution 2024-026  
Temporary Budget

Resolution 2024-027  
Appointing Adam Curtis, CPWM, as Recycling Coordinator

Resolution 2024-028  
Designating Adam Curtis, CPWM, as Stormwater Coordinator

Resolution 2024-029  
Authorizing Electronic Transfer of Funds

Resolution 2023-030  
Authorizing the Tax Collector to Conduct an Electronic Tax on Delinquent Property Taxes

Resolution 2024-031  
Appointing Van Cleef Engineering to Assume the Duties of the Zoning Officer

Resolution 2024-032  
Appointing CME Associates as Special Planning Consultant

Resolution 2024-033  
Appointing Jerry Dasti, Esq., as Borough Conflict Attorney

Resolution 2024-034  
Authorizing Agreement for Certain Legal Services by the Borough Bond Counsel

Resolution 2024-035  
Authorizing the Execution of a Shared Services Agreement with the County of Ocean for Fire Inspection Services

Resolution 2024-036  
Authorizing Payment to Employees for Hours of Accrued Compensation for Thomas Linton

Resolution 2024-037  
Appointing Kenneth Seals, Tanner Curtis, Owen Curtis, Ryan Sharpe, Raymond W. Malaspina and Jerry Caci as Part-time Laborers

Resolution 2024-038  
Authorizing Refund of Escrow Deposits

Resolution 2024-039  
Designating a Cash Management Plan

Resolution 2024-040  
Governing Body Certification of Compliance with the US Equal Employment  
Opportunity Commission

Resolution 2024-041  
Accepting Resignation of Justin Tuzzolino as SLEO II

Resolution 2024-042  
Authorizing the Execution of 2024 Annual Software Maintenance Agreement with  
Edmunds & Associates

Resolution 2024-043  
Appoint Office of Emergency Management Roster for 2024

Resolution 2024-044  
Authorizing the Execution of a Policy Endorsement with Metropolitan Life  
Insurance for Group Dental Service Plan Coverage

Resolution 2024-045  
Authorizing the Bay Head Police Department to Participate in the 1033 Program

Resolution 2024-046  
Salary Resolution - Police

Resolution 2024-047  
Authorizing Execution of a Schedule "C" Agreement with the County of Ocean for  
2024

Resolution 2024-048  
Appointing Jean L. Cipriani, Special Counsel – COAH Matters

Resolution 2024-049  
Appointing Richard J. Carlock as an Emergency Snow Plow Driver

Council President Shaning moved the resolutions be adopted. The motion was seconded by Councilmember Barnes.

Mayor Curtis opened the meeting to the public for questions or comments on the resolutions.

There were none.

Mayor Curtis called for a vote on the motion.

The motion to approve was passed on roll call vote: YEAS: Barnes, Gates, MacPherson, Shaning, Cornell, Jones. NAYS: None. A copy of each resolution is attached to these minutes.

Mayor Curtis opened the meeting to the public.

William Groff, Van Cleef Engineering Associates, wished everyone a Happy New Year and stated Paul and I enjoy working in Bay Head.

Bobbi Cray, Ocean County Commissioner congratulated Mayor Curtis, Councilwoman Barnes and Councilman Gates on their re-election.

Frank Sadeghi, Ocean County Commissioner stated Bay Head is in good hands and congratulated everyone on their re-election.

Paul Kanitra, Assemblyman-elect, stated Mayor Curtis is an excellent example of how to run a town. He will be hosting an Administrators Day, Mayor's Day and Police Chief Day and is looking forward to working in the 10<sup>th</sup> District.

Jennifer Bacchione, Executive Director of the Ocean County Republican Club thanked the Mayor for all his years of service.

Mayor Sabosik stated we are in the forefront in doing shared services. Shared services are profitable for both towns. It is educational and allows us to also share equipment and machinery. A fine example of that is the street sweeper.

Antoinette DePaola, Council President of Point Pleasant Borough stated it has been a pleasure working with Mayor Curtis and congratulated him on his re-election.

There being no other comments, the public discussion was closed.

Councilmember Gates moved to approve the vouchers for payment. The motion was seconded by Councilmember Barnes and passed on roll call vote. YEAS: Barnes, Gates, Jones, MacPherson, Shaning, Cornell, Jones. NAYS: None. A list of vouchers is attached to these minutes.

There being no further business, Council President Shaning moved the meeting be adjourned. The motion was seconded by Councilmember Barnes and passed on roll call vote. YEAS: Barnes, Gates, MacPherson, Shaning, Cornell, Jones. NAYS: None.

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Antoinette Jones, Deputy Municipal Clerk

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William W. Curtis, Mayor