

November 5, 2018

The regular meeting of the Mayor and Council of the Borough of Bay Head was held on November 5, 2018 at 7:00 pm in the Municipal Building, 83 Bridge Avenue, Bay Head, New Jersey.

Mayor Curtis called the meeting to order and welcomed everyone, he then asked everyone to stand and join in the Pledge of Allegiance to the Flag.

Mayor Curtis read the following statement:

Ladies and gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. This meeting is listed on an annual schedule of meetings of this Governing Body which was posted on the bulletin board at 83 Bridge Avenue on January 3, 2018 and was published in *The Ocean Star* on January 12, 2018 and the *Asbury Park Press* on January 11, 2018.

The roll was called for attendance. Present were Mayor Curtis and Councilmembers Hein, Glass, Magory, Cornell, Lyons; Christopher Parlow, Borough Administrator and Jean Cipriani, Borough Attorney. Councilmember Barnes was absent.

Councilmember Glass moved to approve the regular meeting minutes of October 1, 2018. The motion was seconded by Councilmember Cornell and passed on roll call vote. YEAS: Hein, Magory, Glass, Cornell, Lyons. NAYS: None.

Mayor introduced Dan J. Trolaro, MS Assistant Executive Director of the Council on Compulsive Gambling.

Mr. Trolaro spoke on Gaming and Gambling Addictions giving an update as to what is going on in New Jersey.

The Council is neither for nor against gambling. 92% can gamble without a problem – 8% can start to develop a problem. In the last three to five years, Ocean County called in the most to 1-800-Gambler. The upswing seems to go with the emerging forms of gambling such as sports betting and internet gambling. Teens are also struggling with video gaming.

Mayor Curtis thanked Mr. Trolaro for his very informative insight into gambling and its connection to gaming, alcohol and drug abuse.

Mayor Curtis called for Reports of Standing Committees.

Councilmember Hein, Public Services, read the Construction Official, Zoning and Code Enforcement reports for the month of October. Copies of the reports are attached to these minutes.

This is the end of the summer rental season but please be aware that a rental inspection is required. I am not convinced that everyone knows that. You are also required to obtain a fire inspection from the Ocean County Fire Marshall's office.

Councilmember Glass, Public Safety, read the Police and Fire Department report for the month of October. Copies of the reports are attached to these minutes. Halloween went well with no incidents.

Fire Department – Tip of the Month:

Create a three-foot “kid-free zone” around the open fire. Make sure the fireplace has a sturdy screen to stop sparks from flying into the room. Never leave a fireplace fire unattended, particularly when children are present. Ashes should be cool before putting them in a metal container, and kept at a safe distance from your home.

Councilmember Glass: There has been a second series of burglaries in town. Please lock your doors and cars. If you see something, say something. If you see someone walking around a house that you don't feel should be there call the police. They will check it out. It is better to call than not.

Councilmember Magory, Public Works, read the attached Public Works Report for the month of October.

Councilmember Hein and I did another tour of Osborne Avenue. We are working to complete the plan for the installation of sidewalks. There is plenty of dune grass at Public Works if you are in need.

Councilmember Lyons: When will the Comfort Station close?

Councilmember Magory: They were closed October 31<sup>st</sup>.

Councilmember Cornell, Parks, Grounds and Recreation: I would like to thank Larry, Adam and Tommy for all the work they have done on the playground. I am happy to report there was very little flooding after the last heavy rain. The park is a work in progress – we are looking at equipment and mulch for the area. We are also looking at Holly Park.

The Environment Commission is still waiting a decision as to the grant submitted concerning Living Shoreline. We are hopeful to hear by the end of the month. Dr. Stephen J. Souza, the founder of Princeton Hydo will speak at the December 11, 2018 Environmental meeting. He assisted Bay Head by conducting a study of Twilight Lake in 2014 which included an analysis of possibly building a living shoreline along the Lake.

We are also working with Point Pleasant Beach concerning the train station. The area has been cleared thanks to Bob, Rick McGoey and Neil DeVesty. There is an actual path through to Point Pleasant along the tracks. Recently, someone donated plants/trees to be planted there.

Councilmember Hein: We have been working to clear the plot of land north of the train station. Debra Dixon, New Jersey Transit Adopt-a-Station coordinator, presented a plaque honoring the efforts of the group. NJT nominated us to NJ Clean Communities Council for the work done at the station. NJT is working with us. They have replaced a bench, donated a pot which we planted and installed a new schedule sign.

Environmental Commission Monthly Tip:

Instead of buying a new book, first check out the Lending Library at the Bay Head Recycling Center. The Lending Library is a fun neighborhood place to visit and has a surprisingly wide selection of great books to choose from. And after you've finished reading a book, why not drop it off at the Lending Library so that others can enjoy the book? Reusing products is an easy way to help the environment.

Councilmember Lyons, Finance: We are required to review the Best Practices Inventory for 2018/2019 which has been submitted and reviewed by the Governing Body. This year there were 86 questions to answer. Our score determines the amount of aid we receive. We passed. If you would like a copy you can obtain it from the Clerk. I would like to thank Bill Antonides, CFO and Chris Parlow, Borough Administrator for working on answering the questions.

Mr. Parlow: We will receive 100% of the State Aid we are entitled to.

Councilmember Lyons, Technology, had no report.

Christopher Parlow, Borough Administrator: I met with a number of contractors obtaining prices for the dock on Twilight Lake.

I also received prices and have met with contractors concerning security cameras at the Public Works Garage.

Mayor recently received a letter from FEMA , 30- Day Engineering Models Notification – New York-New Jersey Coastal Reanalysis. The purpose of the letter was to provide notification and seek comment regarding the proposed engineering models FEMA has proposed to use to perform the coastal reanalysis for communities in New York and New Jersey. I discussed the information provided with a Professor and have formulated his response into Mayor's response to FEMA. He recommended different models to be used. Our concerns were sent out today.

Ocean County Administrator met with us concerning fire inspection services provide to us by the County. The County was audited by the State and they determined that there should be a Shared Service Agreement for the County to provide those services to us. I will distribute this information to Council. It needs to be done by the end of the year. The County will continue to provide this service at no cost to the Borough. The individual will pay the County Fire Marshall directly.

We are recertified for CRS. The report was submitted and our rating will remain the same as last year. Next year we will be under the new CRS manual. I will work with our Planning Consultant. This is not our choice but required by FEMA.

We attended a Beach Replenishment meeting on October 16<sup>th</sup>. They have kicked back the start date in Bay Head to mid January with completion of

early May. This puts us closer to the 2019 summer season. It is unfortunate that it keeps getting moved.

Mayor Curtis called for Clerk's Correspondence.

Ms. Applegate offered the following:

Request from Bay Head Business Association for their annual Christmas in Bay Head the weekend of December 7, 8 and 9<sup>th</sup>.  
An application for Raffles License from Sacred Heart Holy Name Society for a 2019 monthly Off-Premise 50/50 with the drawing to be held at Sacred Heart, MSGR Casey Hall.

Councilmember Glass moved to approve the requests which were seconded by Councilmember Lyons and passed on roll call vote. YEAS: Hein, Glass, Magory, Cornell, Lyons. Nays: None.

Mayor Curtis called for Resolutions.

Councilmember Glass offered Resolution 2018-138 authorizing a Memorandum of Understanding between the Borough of Bay Head and the County of Ocean for the FY 18 Homeland Security Grant Reimbursement Program.

Councilmember Glass offered Resolution 2018-139 appointing Class II Special Law Enforcement Officers for the Borough of Bay Head and authorizing attendance at Ocean County Police Academy.

Councilmember Lyons offered Resolution 2018-140 authorizing payment to Employees for Hours of Accrued Compensatory Time from the Budgetary Provision approved as Police Dispatcher Salary and Wages.

Councilmember Lyons offered Resolution 2018-141 authorizing the Cancellation of Sewer Billing as per Borough Code.

Councilmember Glass offered Resolution 2018-142 authorizing the execution of a Shared Services Agreement with the County of Ocean for the Driving While Intoxicated Enforcement Program.

Councilmember Glass offered Resolution 2018-143 authorizing the execution of a Shared Services Agreement with the County of Ocean for the Drug Recognition Expert Callout Program.

Councilmember Glass offered Resolution 2018-144 authorizing the execution of a Shared Services Agreement with the County of Ocean for the "Move Over" Law Enforcement Program.

Councilmember Lyons offered Resolution 2018-145 providing for the Insertion of a Special Item of Revenue in the Budget of the Borough of Bay Head pursuant to N.J.S.A. 40A:4-87 (Chapter 159 – Homeland Security Grant \$19,000.00).

Councilmember Lyons offered Resolution 2018-146 authorizing a Transfer in the 2018 Municipal Budget.

Councilmember Glass offered Resolution 2018-147 authorizing submission of the 2018 Statewide Grant Drive Sober or Get Pulled Over Year End Holiday Crackdown.

Councilmember Magory offered Resolution 2018-148 amending the Borough of Bay Head Personnel Policy Manual.

Councilmember Glass moved the above resolutions be adopted. The motion was seconded by Councilmember Magory.

Mayor Curtis asked if there were any questions from the public concerning the resolutions presented.

Chief Hoffman: Resolution 2018-145 will provide the police with an automatic plate reader. It will allow us to pick up violations of passing license plates. It will take a picture of every plate. The data is controlled by the Ocean County Sheriff Department. We are very excited to receive this piece of equipment.

There being no further comments or questions, Mayor Curtis closed the discussion by the public.

The motion passed on roll call vote: YEAS: Hein, Glass, Magory, Cornell, Lyons.  
NAYS: None. A copy of each resolution is attached to these minutes.

Mayor Curtis called for Ordinance, First Reading:

Councilmember Magory offered Ordinance 2018-15 entitled:

ORDINANCE OF THE BOROUGH OF BAY HEAD, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER  
177 OF THE BOROUGH CODE ENTITLED "PEDDLING AND SOLICITING"

Councilmember Magory moved this ordinance on first reading, which motion was seconded by Councilmember Hein.

Councilmember Magory: This amendment will not allow a hot food vendor but will still allow two ice cream vendors.

The motion passed on roll call vote. YEAS: Hein, Glass, Magory, Cornell, Lyons.  
NAYS: None. A copy of this ordinance is attached to these minutes.

This ordinance is scheduled for second reading and public hearing on December 3, 2018.

Councilmember Lyons offered Ordinance 2018-16 entitled:

AN ORDINANCE ESTABLISHING SALARY, WAGES, HOLIDAYS, SICK  
LEAVE, VACATIONS AND OTHER BENEFITS OF EMPLOYMENT OF

CERTAIN OFFICIALS AND NON-UNION EMPLOYEES OF THE BOROUGH  
OF BAY HEAD, OCEAN COUNTY, NEW JERSEY, FOR THE CALENDAR  
YEAR 2019 THROUGH 2022

Councilmember Lyons moved this ordinance on first reading, which motion was seconded by Councilmember Cornell. The motion passed on roll call vote. YEAS: Hein, Glass, Magory, Cornell, Lyons. NAYS: None. A copy of this ordinance is attached to these minutes.

Mayor Curtis called for Unfinished Business. There was none.

Mayor Curtis called for New Business. There was none.

Mayor Curtis opened the meeting to the public.

Ms. Rhyne, 600 Main Avenue: Two weeks ago my house was broken into. I just want to let you know that we have one of the finest police departments. I can't tell you how safe they made me feel. The Ocean County Sheriff's department was also great – he stayed on the phone with me until the police arrived. They were there almost immediately. I don't know what I can say or do to convey how grateful I am. The police were so gracious and professional even after the event. They also took the intruder down right there and then. It was all so incredible to me. I also thank God that there was more than one officer. I just want to thank them again for all they do for us.

Chief Hoffman: She did the right thing. She called. If people would do that we have a better chance to catch them. Call if you see a suspicious vehicle parked in your neighborhood, apparently his truck was parked in town and noticed but not reported so it could be checked out. If it had this incident may not have happened.

Councilmember Lyons moved to approve the vouchers for payment. The motion was seconded by Councilmember Magory and passed on roll call vote. YEAS: Hein, Glass, Magory, Cornell, Lyons. NAYS: None. A list of vouchers is attached to these minutes.

There being no further business the meeting was adjourned.

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Patricia M. Applegate, Municipal Clerk

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William W. Curtis, Mayor

