

December 2, 2019

The regular meeting of the Mayor and Council of the Borough of Bay Head was held on December 2, 2019 at 7:00 pm in the Municipal Building, 83 Bridge Avenue, Bay Head, New Jersey.

Mayor Curtis called the meeting to order, welcomed everyone and asked everyone to stand and join in the Pledge of Allegiance to the Flag.

Mayor Curtis read the following statement:

Ladies and gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. This meeting is listed on an annual schedule of meetings of this Governing Body which was posted on the bulletin board at 83 Bridge Avenue on January 2, 2019 and was published in *The Ocean Star* and the *Asbury Park Press* on January 4, 2019.

The roll was called for attendance. Present were Mayor Curtis and Councilmembers Glass, Barnes, Shaning, Magory, Cornell, Lyons; Christopher Parlow, Borough Administrator and Jean Cipriani, Borough Attorney.

Councilmember Glass moved to approve the regular and executive minutes of November 4, 2019. The motion was seconded by Councilmember Barnes and passed on roll call vote. YEAS: Glass, Barnes, Shaning, Magory, Cornell, Lyons. NAYS: None.

Mayor Curtis: Chief Hoffman would like to make a presentation.

Chief Hoffman presented Councilmember Glass with flowers and a plaque from the Bay Head Police Department in recognition of her service as the Chairman of Public Safety.

Mayor Curtis called for Reports of Standing Committees.

Councilmember Glass, Public Safety, read the November report for the Police Department. A copy of the report is attached to these minutes. The police are preparing for Christmas in Bay Head which will be Friday, December 6th. The Ocean County Sheriff Department will have their dogs here and there will be extra Bay Head Police Officers on duty. Bridge Avenue will be blocked off from Lake Avenue to Club Drive. There will be a pancake breakfast at the Fire House on Saturday and the trolley will be around town.

The Fire Department report for the month of November was read and is attached to these minutes.

Monthly Fire Safety Tip: Christmas Tree Safety

Always keep the tree well-watered. Make sure to check the water level in the stand daily. Make sure that the tree is at least three feet away from any heat source (e.g. space heaters, candles, fireplaces, heat vents, or lights). Never use lit candles to decorate the tree. Always turn off tree lights before leaving home or going to bed.

That is my last report.

Councilmember Barnes, Legal and Planning: Our discussions remain the same. The Dune Ordinance which we decided rather than rush to take our time and get it right so it should be ready for introduction in 2020. Ordinance 2019-15 will be acted on tonight. This governs Cellular Nodes location in the Rights of Way and will require applicants to obtain Borough approval. We also attended the annual League of Municipalities Conference the week of November 19th thru November 21st.

Councilmember Shaning, Public Services read the Construction, Zoning and Code Enforcement reports for the month of November. A copy of the report is attached to these minutes.

Councilmember Magory, Public Works read the November Public Works Report and planned projects for December. A copy of the report is attached to these minutes. We received grant approval for work to be done on Bayberry Lane, Egbert and half of Club Drive.

Councilmember Cornell, Parks, Grounds and Recreation: Howe Park – I have been working with Brian and we have decided to push the work off until the spring. We had a meeting with the contractor and he will start by March 1st with grass being planted by the end of March.

I would like to introduce Dan Paulus, Chairman of the Environmental Commission who would like to give their annual Report.

Dan Paulus reviewed the attached Environmental Commission Annual Report for 2019 with Mayor and Council.

Councilmember Lyons, Finance and Technology:

Finance: We are working on the 2020 Budget. Tonight I will offer two resolutions for 2020 salaries. As per our CFO we have to use the same system which was used last year. We had to wait until May to file our Budget because the State system didn't work as planned.

Finance and tax records are presently backed up daily but they will also be backed up to the cloud through the Edmunds system. We feel this is very prudent and will not cost a lot of money.

Christopher Parlow, Borough Administrator: I requested and received data from Ocean County Sewage Authority as to the Borough's sewer flows. They take readings every 15 minutes. I am reviewing the data trying to find patterns as to why the sewer flows are so high.

Mayor Curtis called for Resolutions – On Consent

Councilmember Magory offered Resolution 2019-136 authorizing Ocean County Recycling Center Use and Revenue Sharing Agreement between the Borough of Bay Head and the County of Ocean.

Councilmember Lyons offered Resolution 2019-137 canceling Sewer Billing.
Councilmember Lyons offered Resolution 2019-138 authorizing Transfers in the 2019 Municipal Budget.

Councilmember Lyons offered Resolution 2019-139 providing for Salaries and Compensation of the Police Department of the Borough of Bay Head for 2020.

Councilmember Lyons offered Resolution 2019-140 providing for Salaries and Compensation of Borough Officials and Employees for 2020.

Councilmember Lyons offered Resolution 2019-141 canceling General Capital Improvement Authorizations.

Councilmember Glass moved to approve the above resolutions be adopted. The motion was seconded by Councilmember Barnes.

Mayor Curtis asked if there were any questions from the public concerning the Resolutions presented.

There being no further comments or questions Mayor Curtis closed the discussion by the public.

The motion passed on roll call vote: YEAS: Glass, Barnes, Shaning, Magory, Cornell, Lyons. NAYS: None. A copy of each resolution is attached to these minutes.

Mayor Curtis called for Ordinance, Second Reading, Public Discussion and Vote.

Ms. Cipriani: The public hearing on Ordinance 2019-15 was held at the last meeting, November 4, 2019. The vote was not taken on November 4, 2019 because the Governing Body hadn't received comments from the Planning Board. The Planning Board has now submitted comments but they weren't substantial changes so the vote can proceed tonight.

Councilmember Barnes offered Ordinance 2019-15 entitled:

ORDINANCE OF THE BOROUGH OF BAY HEAD, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER
209 OF THE BOROUGH CODE OF THE BOROUGH OF BAY HEAD ENTITLED
"STREETS AND SIDEWALKS" SO AS TO ADD ARTICLE III ENTITLED
"RIGHTS OF WAYS"

Councilmember Barnes moved to approve this ordinance be adopted on second reading and final passage. The motion was seconded by Councilmember Glass. The motion passed on roll call vote. YEAS: Glass, Barnes, Shaning, Magory, Cornell, Lyons. NAYS: None. A copy of this ordinance is attached to these minutes.

Mayor Curtis called for Unfinished Business.

Councilmember Lyons: Every year we are required to submit our Best Practice Inventory to the State. We have submitted our CY 2019/SFY 2020 Best Practice Inventory. To maintain 100% State Aid you must have a score of 30 – we scored 43. If you would like a copy you can obtain one from the Clerk’s office.

Councilmember Barnes: When we were at the NJLM Conference we attended an ethics session which will save the Borough \$1,000.00 on our insurance. We also learned that many municipalities adopt 100’s of ordinances. This year we adopted 15. We don’t feel the need to over govern our residents.

Mayor Curtis called for New Business. There was none.

Mayor Curtis opened the meeting to the public.

Beth Fallivene, Brick: I would like to thank the Mayor, Members of Council and the Police Department for your kindness to my Mom, Mary Glass during her years on Council. She is a dedicated member of this community.

Mayor Curtis: We will miss her – she has done a suburb job.

Bill Barr, 442 Lake Avenue: I sent a Proclamation on Climate Change for your consideration. What do I have to do to move it forward?

Councilmember Cornell: I spoke with Mayor Curtis and he suggested that it should be reviewed by the Environmental Commission. They have it scheduled for discussion at their next meeting to be held on Tuesday, December 10, 2019 at 5:30 pm. Please attend that meeting.

There being no further comments Councilmember Lyons moved to approve the vouchers for payment. The motion was seconded by Councilmember Barnes and passed on roll call vote. YEAS: Glass, Barnes, Shaning, Magory, Cornell, Lyons. NAYS: None. A list of vouchers is attached to these minutes.

The meeting was adjourned.

Patricia M. Applegate, Municipal Clerk

William W. Curtis, Mayor