

PERMIT APPLICATION CHECKLIST

- _____ Jacket filled out completely & correctly (inside as well)
- _____ Ocean County Soils **Lift or New Construction**
- _____ CAFRA/DEP
- _____ Zoning Approval
- _____ SWMP Approval/Flood Plain Approval
- _____ Building Sub code Technical Sheet (separate new construction cost from cost of decks, stairs & landings)
- _____ Electric Subcode Technical Sheet
- _____ Plumbing Subcode Technical Sheet (need 2 plumbing permits, 1 from plumber, 1 from HVAC contractor)
- _____ Fire Subcode Technical Sheet (need 3 fire permits, 1 from GC for gas fired appliances (I.E. dryer, stove, fireplace, etc.), 1 from HVAC contractor, 1 for fire alarms from either electrician or licensed fire alarm installer)
- _____ Plot Plan **IS need when getting Zoning**
- _____ Energy Calcs (2) **(Res Check) new Home – energy calculator**
- _____ V-Zone Design Certification (where applicable)
- _____ Plumbing Riser Diagram/Gas Riser Diagram
- _____ Mechanical Specs - including layout, materials, R Value, etc. (furnaces, condensers, generators, etc.)
- _____ Fire Sprinkler System Design if required
- _____ 3 sets Signed & Sealed drawings when applying to zoning
4 sets Signed & Sealed when applying to zoning & requesting a partial release

Elevation/Demo:

- _____ JCPL disconnect letter
- _____ NJNG disconnect letter
- _____ New Jersey American Water disconnect letter
- _____ Cable/Phone disconnect letter
- _____ Water/Sewer Disconnect Permit (Plumbing Permit)
- _____ Site Plan - Showing work area & surrounding structures