

Bay Head Borough – Vital Records  
 83 Bridge Avenue, Bay Head, NJ 08742  
 Vital Records Application Form and Fees:

Office Phone 732-892-0636

1<sup>st</sup> Copy = \$20.00

2 = \$23.00 + \$3 for any additional copies Fee based on same record purchased at the same time.

<input type="checkbox"/> Certified Copy <input type="checkbox"/> Certified Copy for Apostille Seal <input type="checkbox"/> Certification	Requestor's Relationship to Person on Record (proof required for cert. copy)	Requestor's Signature
		Date (of request)
Name of requestor First Middle Last		Reasons for Request <input type="checkbox"/> Passport <input type="checkbox"/> Driver's License <input type="checkbox"/> School / Sports <input type="checkbox"/> Veteran's Benefits <input type="checkbox"/> Social Security Card / Benefits <input type="checkbox"/> Medicare <input type="checkbox"/> Welfare / Disability <input type="checkbox"/> Other: _____
Current Mailing Address (Must match address on ID) Street City State Zip Code		
Email Address		Daytime Phone Number ( )

<input type="checkbox"/> Birth			
Child's Name at Birth	First	Middle	Last
No. Requested Copies	Place of Birth City	State	County Date of Birth / /
Name of Child's parents (name given at birth or on birth certificate / Maiden Name)			
Parent A	First	Middle	Last
Parent B	First	Middle	Last
If Child's name was changed: New Name: Describe Change:			

<input type="checkbox"/> Marriage	<input type="checkbox"/> Civil Union	<input type="checkbox"/> Domestic Partnership	
No. Requested Copies	Place of Event City	State	County Date of Event
Name of Spouses (name given at birth or on birth certificate / Maiden name)			
Spouse A	First	Middle	Last
Spouse B	First	Middle	Last

<input type="checkbox"/> Death			
Name of Decedent	First	Middle	Last
No. Requested Copies	Place of Death City	State	County Date of Death / /
Name of Decedent's Parents (name given at birth or on birth certificate / Maiden Name)			
Parent A	First	Middle	Last
Parent B	First	Middle	Last

Mail requests - refer to BAYHEADNJ.ORG Municipal Departments - Municipal Clerk.  
 ENCLOSE: VALID IDENTIFICATION w/ proof of address and proof of connection to person of record.  
 Payment MUST be paid by MONEY ORDER to Bay Head Borough - Fees are listed above.  
 Self-Addressed stamped envelope MUST match identification. Send to the address listed above.